

Memorandum of Understanding to Support Joint Action on Improving Health through the Home

Nottingham a Local Perspective

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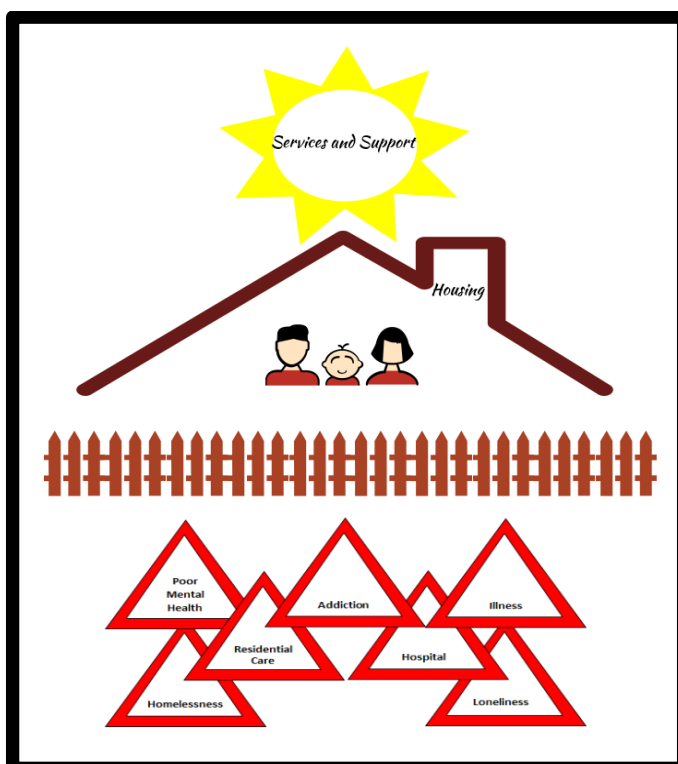
Introduction

***'Where we live is a wider determinant of our health and drives health inequalities. The more deprived the neighbourhood, the more likely it is to have social and environmental characteristics presenting risks to health'*¹ Marmot 2010**

In 2010, the Nottingham City Homes Decent Homes Impact Study reported that in Nottingham those living in the most deprived neighbourhoods die ten years earlier than those living in the wealthiest areas.

The link between poor housing and ill-health are well known. It is estimated that poor housing costs the NHS at least £2billion per year and ill health can be both a cause and a consequence of homelessness.

Inappropriate, unsuitable, insecure and below standard accommodation and a lack of support and poor access to services sit within an overarching context of poor or deteriorating health. However, when suitable, stable and decent standard accommodation is provided with appropriate and adequate support (including local networks and access to services) in safe, clean and positive neighbourhoods and communities, the foundations are laid for improved and stable health and wellbeing throughout life. The image right shows that good quality housing and support services can act as a barrier to negative conditions and situations.



It is critical that health, housing, social care and support services work together to ensure that a person's housing contributes positively to their health and wellbeing.

The Nottingham Memorandum of Understanding is an agreement between local health, social care, housing and support colleagues who are committing to working in partnership to ensure that there is cross-sector identification and awareness of the needs of the local population. The Memorandum of Understanding also sets out a detailed action plan to demonstrate how working together across the sectors can deliver activity which ensures that the needs of all local people across the life course are met and health and wellbeing outcomes are achieved and optimised.

The Memorandum of Understanding provides the detail of how we aim to fulfil the priorities set out in our local governing strategies for housing and health and wellbeing in

¹ Fair Society, Healthy Lives, The Marmot Review of Health Inequalities in England, 2010

Nottingham through early intervention and prevention activity. The Memorandum of Understanding has been developed alongside the local Health and Wellbeing Strategy and emerging Housing Plan to ensure there is complete alignment.

The Health Outcome we want the Nottingham Memorandum of Understanding to help to achieve

Citizens report that they are healthier, happier and live independently for longer

To be achieved by the following objectives...



What will success look like?

- 1. Integrating health social care and housing services:**
Health, social care and housing services seamlessly interface with each other providing holistic person centred care and support. Housing factors form part of health and social care assessment.
- 2. Maximising the impact from housing as part of the 'wider health workforce'**
Trained and skilled housing workers identify health and care needs and broker appropriate services. Data is shared between housing health and social care services for the benefit of citizens.
- 3. Maximising the housing contribution to reducing health inequalities between areas social and cultural groups**
The housing stock has improved across tenure and localities. Citizens access the benefits and improvement grants that they are entitled to.

4. Further developing the housing sector's role in reducing demand for health and social care services

There are increased alternatives to residential care and usage of assistive technologies to help people stay independent. Homes are adapted to meet needs when and where appropriate.

5. Communities and citizens playing their part in contributing to healthier lives strategies and activities

Citizens access a broad range of social and health and wellbeing activities. Local communities are at the centre of support delivery.

Background

The current legislative and policy framework nationally suggests that working with the housing sector is a means to improving health and wellbeing.

- The return of public health responsibilities to local government through the **Health and Social Care Act 2012**² (Department of Health, 2012) presented an opportunity for local authorities not only to address the wider determinants of health such as poor housing conditions but also harness local resources to improve health outcomes and reduce inequalities.
- Implicit within the ambitious **NHS Five Year Forward View**³ is the principle of *making every contact count*; working in the community with partners such as housing, enabling care closer to home. (NHS England, 2014)
- **The Five Year Forward View for Mental Health**⁴ calls for a number of approaches to better integrate housing and support for greater collaboration between NHS Providers and Housing Providers. (NHS, 2016)
- The **Care Act 2014**⁵ recognises the importance of the home and housing services to improved health and wellbeing. Shifting to a health preventative approach which reduces the need for health and social care and which integrates housing in commissioning and service delivery. (Dept of Health, 2014)

In an effort to drive integration between housing and health services, the Kings Fund and the National Housing Federation collectively developed a learning network in 2015. The intent of the network was to:

- share learning about existing innovations and developments in integrated services
- offer opportunities for practical and peer support between the sectors
- support housing providers and support providers in the community and voluntary sector in gaining a deeper understanding and knowledge of how health and social care commissioning works
- raise the profile of the housing and housing related support sector's contribution to better health and care outcomes

² <http://www.legislation.gov.uk/ukpga/2012/7/contents/enacted>

³ <https://www.england.nhs.uk/wp-content/uploads/2014/10/5yfv-web.pdf>

⁴ <https://www.england.nhs.uk/wp-content/uploads/2016/02/Mental-Health-Taskforce-FYFV-final.pdf>

⁵ [Care Act 2014](#)

The network produced a series of slides⁶ to illustrate the connection between housing, social care and health and wellbeing.

National Memorandum of Understanding

In December 2014, there was a key move towards further integration between the health, social care and housing sectors. Twenty leading health and housing organisations came together with government departments to sign up to a pioneering Memorandum of Understanding to support joint action on improving health through the home.



The national Memorandum of Understanding contains an action plan that aims to ensure organisations work together to:

- Establish and support national and local dialogue,
- information exchange and decision-making across government, health, social care and housing sectors;
- Coordinate health, social care, and housing policy;
- Enable improved collaboration and integration of healthcare and housing in the planning, commissioning and delivery of homes and services;
- Promote the housing sector contribution to: addressing the wider determinants of health; health equity; improvements to patient experience and
- Develop the workforce across sectors so that they are confident and skilled in understanding the relationship between where people live and their health and wellbeing and are able to identify suitable solutions to improve outcomes.

⁶ <http://www.kingsfund.org.uk/sites/files/kf/media/Housing-care-and-health-infographics.pdf>

- Further integrate the mutual cooperation of health, social care and housing services to deliver more person-centered outcomes (in-line with the requirements of the Care Act 2014)

Local Position

The demographics of the city support the drive for progressing integration between health, social care and accommodation and support services to achieve mutual goals and positive health outcomes.

For example, life expectancy rates in Nottingham are increasing but remain too far below the national average⁷. In the 2015 Indices of deprivation (Government, 2015) Nottingham ranks 8th most deprived out of 326 Local Authority districts in England⁸ and over one third of the Lower Super Output Areas in Nottingham City Clinical Commissioning Group (CCG) area appear in the most deprived 10% nationally for the health deprivation and disability indicator.

Poverty is also a key indicator of deprivation. National evidence tells us social housing and private rented sector tenants spend a higher proportion of their income on housing costs. The levels of gross disposable household income in Nottingham average at £11,757. This is next to bottom out of all local authorities in England where the average is £17,559⁹. Nottingham also has high proportions of low income households reliant on benefits, with 3.3% of working age people claiming out of work benefits (compared to the national average of 1.6%) and 16.5% of households claiming some sort of benefit locally (compared to 12.2% nationally)¹⁰. This means that people locally have even less money to spend on household costs which limits access to affordable, decent standard accommodation. It also increases the likelihood of falling into fuel poverty within the home and being susceptible to all of the associated health risks and damage to wellbeing.

We know that deprivation is categorised by both health inequalities and living environments (including barriers to services and housing). We also know that poor health and wellbeing can be both a cause and a consequence of unsuitable, insecure and poor standard accommodation or instances of homelessness.

The [Housing](#), [Homelessness](#) and [Excess Winter Deaths](#) chapters of the Nottingham Joint Strategic Needs Assessment (JSNA) have mapped the level of need within the local population and have shown how existing partnership measures have achieved health and wellbeing benefits for local people. For example, the Healthy Housing Referral Project delivers Warmer Homes courses to health professionals to enable them to identify vulnerable households in fuel poverty and in need of energy efficiency interventions. However, there is more to do and the JSNA chapters contain recommendations for further integration and delivery of earlier and preventative interventions.

⁷Life expectancy for males is ranked 327th lowest in Nottingham out of 346 local authority areas and for females it is ranked 300th

⁸ This is the rank level using the 'average score' measure and compares with ranks of 25th out of 326 districts in the 2010 index

⁹ [Regional Gross Disposable Household Income \(GDHI\), 1997 to 2013 - ONS](#)

¹⁰ [Labour Market Profile - Nomis - Official Labour Market Statistics](#)

Efforts have continued locally to improve home energy efficiency and reduce hazards in the home and the current statistics from 2014 show 14% of households in Nottingham are in fuel poverty (down from 21.7% in 2011). However, the English Housing Survey suggests that further targeted action is required in the private rented sector (particularly), partly because of the age and condition of many of the properties. Nottingham has a much larger proportion of property in the private rented sector than elsewhere nationally¹¹ and the proportions continue to increase. A large private rented sector teamed with low income (and often otherwise vulnerable households) and transient households such as students and emerging communities, means that enhanced efforts to raise standards in this area are particularly pertinent locally to prevent detriment to health and wellbeing.

A maintained programme of improvement works implemented by social landlords has resulted in uplift in decency in social housing. Whilst Nottingham City Homes have successfully brought 100% of their housing stock up to a decent standard, continued measures to maintain decency could be threatened as budgets shrink as a direct consequence of recent changes in government housing policy.

There is a commitment in the city to driving up standards in the private rented sector through the development and delivery of housing licensing schemes, accreditation and tackling rogue landlords. This will enhance positive action already underway improving housing conditions and health protection. Essential to success is a coordinated approach with interaction between health and housing partners to maximise opportunity and outcome.

Priorities on crime and anti-social behaviour (ASB) reduction in the city are in place and the Community Safety Partnership has evidenced locally that tenure and housing type can affect the likelihood of being affected by crime. Exposure to ASB, crime and feeling unsafe has known health impacts and the planned development of further partnership approaches give opportunities to bring housing, health, police and wider partners together to achieve positive health and housing protection.

The Homelessness Prevention Strategy recognises that homelessness instances or risk of homelessness has a significant impact on the health and wellbeing of a household. In 2014-15, 4590 households presented to Housing Aid as homeless or threatened with homelessness. In around 90% of cases interventions were delivered to mean that homelessness could be prevented and associated risks to health and wellbeing averted. Locally, services such as the Homeless Health Team are commissioned to meet the health needs of homeless people and work in partnership with accommodation and support providers to prevent rough sleeping. However, reduced resources and rising number of households at risk of homelessness are threatening service capacity. Mental health is an ever-increasing issue amongst people who are homeless. Recent research carried out by Framework shows that 75% of residents living in supported accommodation have a recorded mental health issue.

Local strategic drivers

Improving the health and happiness of people in Nottingham is clearly expressed within the [Nottingham Plan to 2020](#) as a top priority.

¹¹ 22% of households living in private rented sector in Nottingham compared to 15% nationally

The [Nottingham City Council Plan](#) aims for Nottingham to be a city which enables healthy lifestyles, promotes wellbeing and supports community resilience as well as Enabling Nottingham residents to have access to a high standard of accommodation, whether renting or buying.

The new Health and Wellbeing Strategy and emerging Housing Plan for Nottingham mutually reflect further detail on how the integration of housing, health and social care can deliver positive health and wellbeing outcomes for local people.

The [Nottingham Health and Wellbeing Strategy](#) was redrafted in 2016 and gave social determinants of health a high priority. One of the four outcomes the refreshed strategy seeks to achieve is that *Nottingham's environment will be sustainable; supporting and enabling its citizens to have good health and wellbeing*. A priority area within this outcome is that *Housing will maximise the benefit and minimise the risk to health of Nottingham's citizens*.

The emerging [Housing Nottingham Plan](#) from 2017 will also highlight improving health through housing as a key priority. Improving health and addressing multiple and complex needs is one of the strategic drivers of the Nottingham Interagency [Homelessness prevention Strategy](#).

[The Nottingham Mental Health Strategy - Wellness in Mind Strategy](#) prioritises promotion of mental resilience and prevention of mental health problems by aligning policy strategy and services across health, care and the wider determinants such as housing, to improve their impact on mental health and wellbeing.

The revised Nottingham Vulnerable Adults Plan will outline the cities approach to collaborative working across sectors to drive integration and efficiency and promote personalisation and individual choice.

The draft Financial Resilience Plan for Nottingham recognises the long established link between poverty and ill-health and agrees the need for a co-ordinated approach to tackling issues in Nottingham effectively.

An objective of the Nottingham City CCG Primary Care Plan is to promote the shared responsibility of health and the Nottingham City CCG Strategy states that access to good housing can directly influence health and wellbeing and pledges a collective approach to directly add value, effect sustainable change and deliver common objectives.

The Nottinghamshire Sustainability and Transformation Plan footprint commits to continuing to build a collaborative approach to deliver prevention and public health improvements which includes working closely with housing partners to provide safe and warm housing appropriate to the needs of our citizens.

The intention to contribute to improved health and wellbeing of residents is also set out within the corporate plans and visions of local housing providers. For example, the [Nottingham City Homes Corporate Plan](#) commits to help improve the health and wellbeing and quality of life of tenants and communities.

The RESPECT Nottingham survey is undertaken annually to find out the views and opinions of local people about anti-social behaviour, crime, community safety.

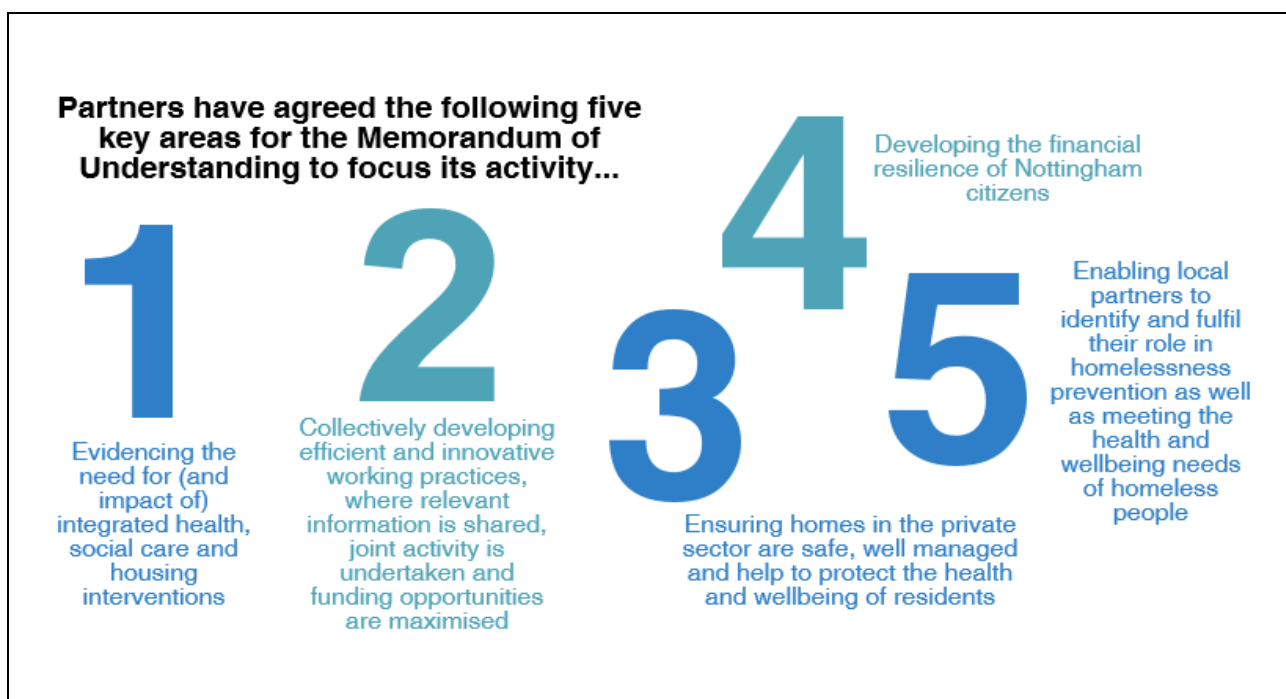
Developing a Local Memorandum of Understanding

In May 2015, the Nottingham Health and Wellbeing Board agreed that the Health and Housing Partnership Group (HHPG) should develop a local MoU which brought together the key strategic objectives for joint health and housing working to improve the health and wellbeing of local people.

The Health and Housing Partnership Group established a working task group to develop the local MoU; establish the key strategic priorities and develop an action plan which would effect change locally.

The Nottingham Memorandum of Understanding was released for consultation over May and June 2016. Methods of consultation included an online survey, discussion at relevant groups and forums and targeted one-to-one dialogue with key stakeholders. The final version was agreed by the Nottingham City Health and Wellbeing Board in July 2016.

Key Priorities for the Nottingham Memorandum of Understanding



Delivery, governance and review

The Health and Housing Partnership Group (HHPG) will meet bi-monthly and are to be responsible for developing and monitoring delivery of the MoU action plan. The MoU action plan will form the basis of the workplan for the HHPG which will be supported by a scheduled agenda timetable. Please see appendix(i) for the Terms of Reference for the Health and Housing Partnership Group.

A task coordination group will be formed from members within the HHPG who have the capacity to take on the required activity to progress the action plan and ensure the updates are available.

The lead agency identified next to each activity within the action plan will be responsible for reporting to the HHPG on the progress of the action. The HHPG will consider the how to support the delivery of the actions. Any risks will be highlighted to the Health and Wellbeing Board, via the Environment Outcome Group.

The HHPG will conduct an annual review of the implementation of the MoU and set the new workplan for the forthcoming year during this process.

The HHPG will provide an annual report of the review to the Health and Wellbeing Board in addition to providing any further information on individual actions or priorities that is specifically requested.

The annual report will also be available to support the monitoring of the Housing Nottingham Plan and the Homelessness Prevention Strategy.

Sign up

The following housing, health and social care organisations and services have signed this Memorandum of Understanding to commit to working in partnership to deliver agreed actions and in doing so; contribute to the achievement of improved health outcomes for the people of Nottingham.

Health and Wellbeing Board		
Portfolio Holder for Planning and Housing Jane Urquhart	Portfolio Holder for Adults and Health Alex Norris	Portfolio Holder for Community Safety Nicola Heaton
NCH Chief Executive	Police and Crime Commissioner	Fire Services
NUH Trust...	CCG...	City Care...
Notts Healthcare NHS Foundation Trust	Wellness in Mind	DSVA Strategy Group
Homelessness Prevention Strategy Implementation Group	Nottinghamshire Social Housing Forum (Registered Providers)	Multi Agency Forum working with Refugees, Asylum Seekers and Emerging Communities
Nottingham Vulnerable Adults Provider Network and Nottingham Children and Young Peoples Provider Network	Victim Support	DASH Landlord Accreditation

Nottingham Memorandum of Understanding Action Plan

Priority Area 1.

Evidence the need for and impact of integrated health, social care and housing interventions

Theme	Action	Outcome Objective	Lead	Supporting Organisation(s)	Measure of Success	Key Activity	Target Completion Date
Investigate the need for integrated health, social care and housing interventions	1.1 Mapping and gapping exercise of current provision	1,2,4 & 5	NCC Housing Strategy and Public Health	Health and Housing Partnership Group	Existing services and missing areas of need identified	Activity of: Statutory services Housing providers Commissioned services VCS organisations (HWB3)	October 2016
	1.2 Ensure Housing related JSNA's are updated and recommendations implemented	All	NCC Housing Strategy	Health and Housing Partnership Group	Recommendations in JSNA are implemented. Research is used to inform commissioning decisions	All Housing related JSNA's refreshed – Housing – Homelessness – Excess Winter Deaths (EWD)	Homelessn ess Dec 2016 Housing Dec 2017 EWD Dec 2018
	1.3 Collaborate on the localisation redesigning of health and social care services	3 & 4	CCG	Health and Housing Partnership Group Area Committees Area Based Leads Communities of Identity Leads	Services are locally appropriate, accessed and utilised	Consider how housing can utilise the Care Delivery Group Health Profiles to target community interventions	April 2017
	1.4 Undertake BRE stock condition survey in private sector and publicise outcomes	3	NCC Housing Strategy Environmental Health and Safer Places	Health and Housing Partnership Group	BRE Stock Condition survey completed, with findings and recommendations for action	Survey to be commissioned, completed and report produced containing recommendations for strategic consideration	2017
	1.5 Complete Annual review of	1, 4	Homelessness	VAPN & CYPPN	Report produced and	Collaborative information	August

	homelessness		SIG	Young Persons task group MAF DSVA voluntary sector group Advice Nottm Advisors Forum	shared to inform strategy, commissioning and service developments	review Review of annual workplan Setting new annual workplan	2016 (annually)
	1.6 Explore potential for a cost benefit analysis of homelessness prevention through a health audit	1, 4 & 5	Homelessness SIG	NCC Public Health Nottm City CCG NUH NHS Trust Nottm City Care Homeless Link	Better understanding of the SROI impact and financial savings of homelessness prevention measures on health and wellbeing	Consideration of Homeless Link models	December 2016
	1.7 Analyse how learning from best practice partnerships and service development and delivery elsewhere nationally can be adapted to meet local need	All	NCC Housing Strategy	Health and Housing Partnership Group NCH and RP's NPRAS	Effective, innovative and integrated health, care and support, and housing partnerships and interventions are adopted in Nottingham	Utilising information learned from other local authorities, at health and housing events, through Public Health England, Housing LIN etc.	Ongoing
	1.8 Assess how Nottingham can adopt national models of service delivery to support vulnerable people and those with complex or multiple needs	1 & 4	NCC Strategic Commissioning	Nottm City CCG NCC Public Health NUH NHS Trust Nottm City Care Nottm CDP Notts OPCC NCH and RP's NPRAS	System change achieving long term outcomes for people	Person centred approach – learning from Opportunity Nottingham (and other Fulfilling Lives activity) Housing First approach Psychologically Informed Environments	Ongoing
	1.9 Explore need for wider support and integrated approaches for emerging and transient communities	1, 3 & 4	NCC Public Health NCC	NCC Community Protection Nottm MAF	Improved support for emerging communities and transient	Consider specifically within work on Care Delivery Groups	April 2017

			Community Cohesion	ILSS STEPS NPRAS NCH and RP's NCC Strategic Commissioning Nottm City CCG	populations		
	1.10 Explore appropriate opportunities for housing to engage in the two New Models of Care Vanguard's being delivered in Nottingham and Nottinghamshire	2 & 4	NCC Public Health	Nottm City CCG Notts Healthcare NHS Foundation Trust Nottm CityCare NCC Housing Strategy	Support for Vanguard delivery	Assess appropriate level of involvement	2017
Evidence the impact housing interventions have on health and wellbeing	1.11 Explore potential of having a common SROI (Social Return On Investment) methodology when evaluating projects	2, 4 & 5	NCC Strategic commissioning Nottm City CCG	Health and Housing Partnership Group	Having a common method of evaluation which will assist commissioning decisions	Review existing methods of evaluating projects used by different sectors and organisations	April 2018
	1.12 Evaluate and publicise the impact housing related projects have on the health and wellbeing of Nottingham Citizens	2, 4 & 5	Health and Housing Partnership Group	Nouse network	Housing projects have SROI health impact assessment Route map developed Case study examples generated	Winter worries drop-in Eat Well for Life Warm and well workshop Fit in the community YMCA activity on referral	Ongoing
	1.13 Hold a HWB Development session on the impact of Housing and community ASB interventions on health and well-being	5	Nottingham City Homes and other RP's NCC Community Protection	Health and Housing Partnership Group	Increased awareness of impact of ASB on health and wellbeing. SROI influences commissioning decisions More partnership working between housing providers, community protection,	SROI study completed Outcomes are publicised Recommendations acted upon	July 2016

					police and residents.		
	1.14 Explore adapting the template of the JSNA so that social determinants of health have increased profile in all chapters	2 & 3	NCC Public Health	Health and Housing Partnership Group	Raised profile of housing determinants of health	Review JSNA template	April 2017
	1.15 Assess the impact of Assistive Technology (AT) solutions on health and wellbeing	1 & 4	Nottingham City Homes	Other RP's ILSS Nottm City CCG	Evaluation influences commissioning decisions Promotion of AT as early intervention solution leading to increased take up and referrals.	Social Return On Investment (SROI) study completed Outcomes are publicised Recommendations acted upon	March 2017
	1.16 Assess the impact of the Integrated Self-care pilot	5	Nottm City CCG	Self-care pilot partners	Evaluation influences commissioning decisions Continued funding of successful projects and commissioning of new projects	SROI study completed Outcomes are publicised Recommendations acted upon	Interim Evaluation May 2016. Final report 2017
	1.17 Provide regular update to the HWbB on progress of the MoU	All	Chair of Health and Housing Partnership Group	Environment Outcome Group	Increased understanding of the impact of housing interventions on health and wellbeing	Timetable in annual reporting	On going
	1.18 Review existing signposting schemes, consider further development with broader remit and increase awareness and use by medical professionals, social care and other home visiting officers	2 & 4	NCC Housing Strategy NCH Health and Housing Partnership Manager NCC Adult Social Care	NCC Strategic Commissioning Nottingham City CCG Nottingham City Signposting Service	Referral mechanism developed and implement. More referrals leading to better outcomes for citizens. Reduction in ASB, addictive behaviours, DSVAs	Review evaluation of existing signposting schemes alongside evidence demonstrating gaps in provision	Align with commissioning cycles / contract end
	1.19 Evaluate the NCH Health and	3 & 4	NCH	Health and	Post has contributed to	Including exploration of	September

	Housing Partnership Manager post		NCC Housing Strategy	Housing Partnership Group HWbB Environment Outcomes Group	achieving objectives of the MoU Funding is secured to extension / expansion of the post Work achieved by the post is embedded within other local practice	potential funding streams to allow for post to be continued after fixed term and expanded across tenure to coordinate the implementation of this MoU	2017
Support and promote public health campaigns	1.20 Promote public health campaigns across all housing tenures and to people who are homeless or in housing need	1, 2,3 and 4	NCC Public Health	NCC Housing Strategy NCH Health and Housing Partnership Manager Nottingham City Signposting service RP's PRS Landlords NCC Environmental health and Safer Housing NCVS	Communication plan developed More people (especially those vulnerable and hard to reach) are given access and take up public health advice and initiatives	PH to ensure that Housing and Homelessness colleagues are involved in relevant project groups	Ongoing
Communicate and share good practice to raise awareness	1.21 Plan and deliver coordinated and targeted provision of information through awareness raising activity	2, 3 and 4	Health and Housing Partnership	Nouse network	More people have access to and awareness of information Appropriate services are delivered efficiently	Partnership meetings (e.g. Notts Social Landlord Forum, Homelessness SIG) Community events Electronic communications and social media Leaflets, posters and visual literature	Ongoing
	1.22 Develop a local approach to integrated training within the health,		Nottm City CCG	NCH and RP's NCC	Improved awareness and understanding of	Discussion with local universities and colleges	

	housing, social care and support sector			Commissioning Housing Aid NCC Adult Social Care	issues faced across the sectors	about incorporating housing modules in medical professionals training (and a reciprocal offer to Housing professionals from health and social care)	
	1.23 Ensure the services of accommodation and accommodation related support providers are reflected in the Integrated Service Directory	1 & 4	Age UK	Health and Housing Partnership Group NCC Housing Strategy Nottm City CCG	Develop a directory of housing initiatives which support health and wellbeing and ensure these are included into the Integrated Service Directory.	Align with the development timetable of the Integrated Service Directory	December 2016
	1.24 Develop and share a calendar of common housing and social care events and coordinate opportunities to share information	2	Health and Housing Partnership Group	Nouse network	Increase impact of 'wider health' workforce.	All partners on the health and housing Partnership Group to share their schedules and encourage their networks to do so	December 2016
	1.25 Develop and share a shared library of housing, health and social care integration research /publications	2	NCC Public Health	Nouse network	Share good practice and new initiatives	NCC Public Health to share access to their library with partners of the HHPG as well as partners submitting key documents relating to their service area	Ongoing

Priority Area 2.

Collectively develop efficient and innovative working practices, where relevant information is shared and funding opportunities are maximised.

Theme	Action	Outcome Objective	Lead	Supporting Organisation	Measure of Success	Key Activity	Target Completion Date
Develop integrated health,	2.1 Identify and address barriers in access to services and working in	1 & 2	Health and Housing	Homelessness SIG	More people are able to access services that	Data sharing etc. Improved partnership	Ongoing

social care and housing working practices	partnership		Partnership Group		help meet their health and wellbeing needs (especially those people who are vulnerable or not engaging with support)	working	
	2.2 Collectively establish /further develop, implement and review protocols, assessment processes, referral procedures and monitoring mechanisms between housing, health and social care within specialist / adapted accommodation and support pathways	1 & 2	NCC Strategic Commissioning	Nottm City CCG NCC Public Health NUH NHS Trust Notts Healthcare NHS Foundation Trust Nottm City Care Nottm CDP Notts OPCC Relevant steering groups	Fewer people in need of residential care and more people able to live independently Increased choice in housing options Levels of provision are adequate and don't lead to unsuitable accommodation placements or access issues	Review and renew existing systems within specialist accommodation including Mental health, Substance misuse, Learning disability, Older people, Homeless, Refuge and Offenders and services including trips and falls prevention / adaptations services	Ongoing
	2.3 Consider learning from the Winterbourne View programme – 'Transforming Care for People with Learning Disabilities' in the development of the local housing pathway for people with learning disabilities	1 & 4	NCC Strategic Commissioning LDJCG	NCC Adult Social Care NCC Housing Strategy RP's	Fewer people in need of residential care and more people able to live independently Increased choice in housing options Levels of provision are adequate and don't lead to unsuitable accommodation placements or access issues	Incorporate recommendations into local service planning	April 2017
	2.4 Explore opportunities to jointly fund projects which promote health and wellbeing	2	NCC Public Health	NCC Strategic Commissioning Nottm City CCG Notts Healthcare NHS Foundation Trust	Cost effectiveness Efficiency of service delivery Improved partnership working Inclusive support for	Take forward proposals to the HWbB through the Environment Outcome Group	Ongoing

				Notts OPCC	citizen		
	2.5 Share information regarding grant opportunities for local groups which support health and wellbeing outcomes	2	NCC Public Health	Nouse Network NCVS	Local providers are equipped with information about opportunities to bid for funding	Share information in weekly Nouse update bulletin	Ongoing
	2.6 Embed the MoU in other emerging local plans	1 & 3	NCC Housing Strategy	Health and Housing Partnership Group	Local policy is aligned with a shared vision and attainable outcomes	Ensure that the MoU is aligned with the Financial Resilience Plan, Vulnerable Adults Plan, and Mental Health Crisis Concordat action plan	Ongoing
	2.7 Explore ways of integrating housing into the Acute Care Pathway for Mental Health	1, 2 & 4	Notts Healthcare NHS Foundation Trust	NCC Public Health Nottm City CCG NCC Housing Strategy Homelessness SIG Wellness in Mind	Citizens mental health support needs are met. Continued NHS investment in supported housing and housing expertise.	Consider recommendations from the recent Commission on Acute Psychiatric Care	October 2017
Develop joint actions to prevent hospital admissions, reduce re-admissions, and which speed up hospital discharge	2.8 Collectively consider how housing and support services can help with demand management, length of stay, delayed transfers of care, re-admissions, general flow through the acute sector and extension of care pathways into the community	1, 2, 3 & 4	Health and Housing Partnership Group	Mental Health Strategy Steering Group LDJCG Health and Wellbeing Board	Citizens are able to access and receive care appropriate to their needs. Reduction in unnecessary hospital stays, residential care placements	Timetable into agenda of renewed HHPG	October 2016
	2.9 Evaluate the impact of the Health to Housing Pilot and produce recommendations for on-going work	1, 2 & 5	NCH	Nottm City Care Nottm City CCG	Reduced hospital admissions, re-admissions, and speed up hospital discharge Better utilisation of specialist housing stock	Develop baseline position Evaluate project Consider how the learning from the pilot can be applied to support a wider range of people across the lifespan	September 2016
	2.10 Promote and market Assistive Technology solutions and self-care to Nottingham Citizens and professionals	1, 2 & 3	NCH NCC Nottm City	RP's GP's Nottm City Care	10,000 Telehealth/Telecare users by 2018	Develop marketing/Comms Plan SROI evaluation	Ongoing

	as a solution to support independent living. Develop referral pathways		CCG	Notts Healthcare NHS Foundation Trust NCVS	Increased referrals from health care professionals Reduced hospital admissions, re-admissions, and speed up hospital discharge	completed Develop referral pathways	
	2.11 Refresh and re-launch the use of the homelessness hospital discharge protocol	5	HHT Care Coordinator Homelessness SIG	NUH NHS Trust Notts Healthcare NHS Foundation Trust	Reduction in the number of people discharged from hospital with no fixed abode	Including recommendations from hospital liaison pilot and best practice learning from national use of Department of Health homeless hospital discharge funding (including evaluation of homeless hospital discharge liaison post)	December 2016
	2.12 Targeted coordination of services assessing the need and facilitating provision of measures to prevent falls in the home	1, 4	NCC Adaptations	Nottm City CCG	Efficiency in delivery of measures to the people identified as needing it	Explore further or total integration of Occupational Therapy and Adaptations in line with Government and Foundations best practice	April 2017
	2.13 Promote and raise awareness of self-care for long term conditions to reduce/ prevent hospital admissions	1, 2 & 4	Nottm City CCG	Nottm City CCG GP's Self-help UK Care Point NUH NHS Trust Notts Healthcare NHS Foundation Trust All Housing Providers NCVS	Prevent and reduce hospital admissions	Be Self Care Aware Campaign	Sept – November 2016
	2.14 Consider ways to promote	3, 4 & 5	NCH and RP's	NUH NHS Trust	More older people	Promotions campaign	December

	independent living, sheltered housing and extra care housing among health professionals			Notts Healthcare NHS Foundation Trust GP's City Care	choosing and able to access alternative accommodation options	developed	2017
	2.15 Develop a baseline position and consider how to ensure accurate readmission data from both acute and mental health hospitals	1	NUH NHS Trust	Wellness in Mind Self care Care-coordinators Notts Healthcare NHS Foundation Trust	Less A&E attendance and admission to NUH acute hospitals	Reliable data provided and used to capture trends and inform activity	December 2017
Develop initiatives which reduce the social, mental and physical health impacts of social isolation and loneliness.	2.16 Promote the Fit in the Community project to increase uptake amongst NCH tenants and communities.	5	NCH	NCC Public Health / Sports England	5,500 more active tenants by 2017 Trained Community Activators to lead sessions Increased confidence of participants	SROI study completed Outcomes are publicised Recommendations acted upon	Ongoing SROI evaluation May 2017
	2.17 Promote the work of organisations who provide support to prevent social isolation and loneliness	5	Nottingham City Signposting Service	Notts Healthcare NHS Foundation Trust NCVS Click Nottingham LAEO NCH Activity Co-ordinators/Health and Tenancy Sustainment Officer/FITC GP's RP's VCS support providers	Increased number of volunteers Increased confidence of participants Reduced demand on GP's from those at risk	Age UK Nottingham CLICK Nottingham Rallyround Emmanuel House	Ongoing
Develop initiatives which improve the	2.18 Grander design initiative which improves living environment in Independent Living schemes	3	NCH	NCC Housing Strategy / Regeneration RP's	Independent Living Schemes which meet HAPPI principles	Develop annual programme of schemes Evaluate impact of	Ongoing

quality of the living environment and which promote health and wellbeing				Developers	Improved satisfaction Increased demand for Independent Living Schemes	improvements Share learning	
	2.19 Creating better neighbourhoods which improve the quality of the living environment	3	NCC Housing Strategy / Regeneration	NCH and RP's Developers NCC Community Protection Commercial and Operations	Increased satisfaction with neighbourhoods Improved quality of life	Develop annual programme of schemes Evaluate impact of improvements Share learning	Ongoing
	2.20 Work with housing associations to improve the quality of their housing and repairs services as outlined in the Nottingham Council Plan 2015-2019	4	NCC Housing Strategy RP's	Health and Housing Partnership Group	Raised property standards across the social rented sector	Introduction of the Nottingham Standard in the social rented sector	2019
	2.21 Explore options for ensuring that people moving into new tenancies have access to basic facilities (especially those which help to prevent fuel poverty).	3	NCC Energy Services NCC Revenue and Benefits	Health and Housing Partnership Group	Less people entering fuel poverty when moving into new accommodation	Review the Discretionary Hardship Scheme	2017
	2.22 Ensure that new developments conform to the appropriate standards that promote good health	2 & 4	NCC Planning Services	NCC Regeneration Developers RP's and NCH	New housing development supports the positive health and wellbeing of local citizens	New housing development conforms to space and amenity standards, eco/heating/ventilation standards and lifetime / adaptable homes standards	Ongoing

Priority Area 3.

Ensuring homes in the private sector are safe, well managed and help to protect the health and wellbeing of residents

Theme	Action	Outcome Objective	Lead	Supporting Organisation	Measure of Success	Key Activity	Target Completion Date
Ensure PRS is safe and well managed	3.1 Provide a single point of contact for households & stakeholders in relation to private rented housing conditions	3	NCC Environmental Health and Safer Housing	Nouse network Nottingham City Signposting Service	Well known & publicised contact point with simple referral mechanism	Safer Housing Team to organise and promote	April 2017

	3.2 Utilise regulatory and non-regulatory activity to reach more households and to deliver healthier homes	3	NCC Environmental Health and Safer Housing	Health and Housing Partnership Group	Extension of licensing of houses in the city Delivery of existing licensing schemes Collaborative delivery plan to tackle unsafe & unhealthy homes supporting tenants Increase in voluntary property improvement of homes through accreditation and other measures	EHO powers, rogue landlord work and safer housing activity Licensing Accreditation Relationship building with landlords and provision of advice and information	Ongoing
Ensure PRS tenants have access to housing support services	3.3 Provide support for tenants in the private rented sector to access housing, health and financial help	2, 3	NCC Environmental Health and Safer Housing	Nottingham City Signposting Service Advice Nottingham EMPO DASH Landlords Nouse network	Well known and Used Healthy Homes Signposting system with specific reach for our most vulnerable citizens	Using a range of methods and channels of communication, joined up provision consideration of needs of residents of this tenure within commissioning models	Ongoing
	3.3 Explore health prescriptions for housing improvement	3	NCC Environmental Health and Safer Housing	Nottm City CCG	Housing related health harms referral mechanism in place	Look at good practice in Nottinghamshire – Warm Homes on Prescription	April 2017

Priority Area 4.

Develop the financial resilience of Nottingham citizens

Theme	Action	Outcome Objective	Lead	Supporting Organisation	Measure of Success	Key Activity	Target Completion Date
Contribute to the development, implementation and review of the Financial Resilience Plan	4.1 Embed key overarching actions from this MoU into the financial resilience action plan to support it achieve outcomes	3	Health and Housing Partnership Group	Advice Nottingham	Financial Resilience Plan includes housing and health contribution to preventing poverty	Respond to consultation on draft, include suggested key actions, deliver actions, report back and review	Ongoing

for Nottingham							
Develop initiatives which reduce fuel poverty and the associated health impacts	4.2 Develop and promote community events/campaigns aimed at tackling fuel poverty	3	Nottingham Energy Partnership (NEP) NCC Energy Services	NCH and RP's EMPO DASH Landlords Nottingham City Signposting Service Nouse network NCVS	Minimum of 12 events/campaigns organised annually Reduce fuel poverty EWD are reduced	Develop calendar of events Promote events	Ongoing
	4.3 Produce a brief on the impact of fuel poverty within the City	3	NEP	Age UK NCH NCC Energy Services	Develop understanding of impact of fuel poverty across all housing tenures	Produce report Promote findings Implement recommendations	January 2017
	4.4 Take a strategic approach to coordinating promotion of Government initiatives to tackle fuel poverty	3, 4	NCC Housing Strategy NCC Energy Services	NEP NCH and RP's NCC Environmental Health and Safer Housing	Maximise funding opportunities and the benefits they deliver	New funding opportunities are identified and promoted	Ongoing
	4.5 Develop in partnership the annual Severe Weather Emergency Protocol for Nottingham	3	Homelessness SIG	Nouse network	City is best able to respond to incidents of severe weather. EWD are reduced	An up-to-date annual plan is developed outlining clear roles and responsibilities for identifying and supporting vulnerable citizens	November annually
	4.4 Train front line staff across health and housing on how to identify fuel poverty, offer advice and make referrals to support agencies	1, 2, & 3	NCC Energy Services	Nottingham City Signposting Service	Reduce Fuel poverty Increased understanding of impact amongst partners EWD are reduced	Front line staff across sectors trained and confident to deliver information and advice to citizens	Ongoing
	4.5 Develop , support and promote energy champions within local communities	5	NCH Tenant Academy	NCC Neighbourhood Development Officers	Reduce fuel poverty EWD are reduced	Energy champions identified and trained Promote the role of energy champions	December 2016

				NCC Community Cohesion RP's Local Area Committees NCVS			
	4.6 Multi stakeholder winter planning events to identify people vulnerable to health problems associated with living in a cold home	1, 2	NCC Public Health	NCH and RP's Homelessness SIG Environmental Health and Safer Housing Community Protection Community Health Teams Nouse network	Support tailored to those at greatest risk EWD are reduced	Planning who should be sharing and receiving information at the events	Annually June 2016
Raise awareness of the Impact of debt on health and wellbeing	4.7 Train health and social care professionals to improve understanding of how reductions in household budgets may impact negatively on health and wellbeing	2	Nottingham City Signposting Service	CCG Care Coordinators Advice Nottingham NCH and RP's, Medical professionals, social care and other home visiting officers	Practitioners are knowledgeable about where they can refer and signpost their patients to for advice and assistance Increased uptake of support Decreased health and wellbeing issues caused by insufficient household finances Reduce reliance on clinical solutions	Undertake training Promote debt advice services	Ongoing
	4.8 Produce a Financial resilience Strategy	3	Advice Nottingham	Homelessness SIG	Greater understanding of the impact of debt on Nottingham Citizens Recommendations for tackling debt in Nottingham	Undertake a Debt Impact Assessment Develop strategy and implement actions Promote outcomes of strategy	March 2017

					Tenants	Financial resilience event April 2016	
Mitigate impact of Welfare Reform Changes	4.9 Engage in a coordinated approach to model impact of government policy, consider solutions and provide information about changes and options for citizens	3	NCC Corporate Policy	Homelessness SIG Nouse network NCH and RP's VAPN	Consistent messages Earlier intervention with information, advice and solutions	Task group to be identified and programme of activity (including events and literature) to be agreed and delivered	Ongoing
	4.10 Social Housing Landlords develop Welfare Reform action plans to mitigate the impact of changes	3	NCH and RP's	NCC Corporate Policy Advice Nottingham NCC Revenue and Benefits	Action plans developed Tenants better supported to manage impacts	NCH Plan developed and shared as a good practice model	September 2016
	4.11 Develop Partnership working with DWP	3	NCH and RP's DWP	NCC Housing Strategy	Tenant debt as a result of benefit changes reduced or avoided	Engage and inform DWP about partnership working NCH created new financial inclusion officer post to work directly with DWP	Ongoing
	4.12 Deliver debt advice sessions in GP's surgeries	1,3	Advice Nottm Nottm City CCG	Nouse network VAPN	Increased access to interventions that reduce the need for medical solutions	Identify funding to support the hire of rooms in GP surgeries	Ongoing
Support tenants into work	4.13 Promote initiatives which support tenants into work	3	NCC Employment and skills	NCH and RPs Advice Nottingham Nouse network NCVS	Tenants supported into work, reducing reliance on benefits and increasing household finances	Develop pathways – particularly for those furthest away from being work ready Tailor services to wraparound and enhance those commissioned Monitor who is not able to engage in systems and why	Ongoing

Priority Area 5.
Enable local partners to identify and fulfil their role in homelessness prevention as well as meeting the health and wellbeing needs of homeless people

Theme	Action	Outcome Objective	Lead	Supporting Organisation	Measure of Success	Key Activity	Target Completion Date
Early intervention activity supporting homelessness prevention	5.1 Support agencies and providers across the health, housing and social care sectors to understand their contribution to preventing homeless and how preventing homelessness contributes to improved health and wellbeing	1	Homelessness SIG	NCC Public Health Health and Housing Partnership Group	Fewer people are at risk of homelessness Closer identification between activities and broader outcomes Fewer people are experiencing poor health and wellbeing worsened by housing instability	Homelessness SIG members to share and promote the annual strategy review	Ongoing
Greater Understanding of the barriers homeless people face in accessing health care	5.2 Develop opportunities for job shadowing and training to increase awareness of issues facing homeless people	1	Homelessness SIG	NCC Housing Strategy NCC Public Health	Increased understanding of the issues facing homeless people	Explore the possibility of incorporating homelessness modules into training of doctors, nurses and other health and social care professionals	Ongoing
	5.2 Identify and address barriers to homeless people in accessing health services	2	Homelessness SIG	NCC Public Health Nottm City CCG NUH NHS Trust Nottm City Care	Increased understanding of the barriers faced by homeless people	Share research and evidence gathered in the annual review with commissioners	Ongoing
Development and delivery of joint initiatives to support Homeless citizens	5.3 Collaboratively develop a protocol between housing and health to ensure the health and housing needs of the client are reciprocally taking into account during assessment and decision making processes in services	1	Housing Aid CCG	NCH and RPs GP's Community Mental Health Teams Wellness in Mind Other health professionals	Reduction in repeat assessments of vulnerable people Delivery of a <i>making every contact count</i> approach	Housing Aid and Homeless Health Team to review their existing documentation, make and take forward recommendations	December 2017

	5.4 Implement the recommendations developed through the Mental health Homeless task group	1, 2	Mental Health Strategy Steering Group	Mental Health Crisis Concordat Group Mental Health Joint Commissioning Group Homelessness SIG	People have access to suitable accommodation to meet their needs Reduction in the proportion of people presenting as homeless with enduring mental health support needs	Review emerging needs and further development opportunities	December 2017
	5.5 Evaluate the provision of the CPN within the Homeless Health team to support clients with mental health needs to access mental health services	1	Nottm City CCG	Homeless Health Team Homelessness SIG	People have access to suitable accommodation to meet their needs Reduction in the proportion of people presenting as homeless with enduring mental health support needs	On appointing to the post, Homelessness SIG to be involved in setting data collection criteria	January 2017 (approx. 6 months after appointing)

Glossary of Acronyms

ASB	Anti Social Behaviour
AT	Assistive Technology
CCG	Clinical Commissioning Group
CDP	Crime and Drugs Partnership
CYPPN	Children and Young People's Provider Network
DASH	Decent And Safe Homes
DSVA	Domestic and Sexual Violence
DWP	Department of Work and Pensions
EHO	Environmental Health Officer
EMPO	East Midlands Property Owners
EWD	Excess Winter Deaths
FITC	Fit In The Community
HHPG	Health and Housing Partnership Group
HHT	Homeless Health Team
HWbB	Health and Wellbeing Board
HWbS	Health and Wellbeing Strategy
ILSS	Independent Living Support Services
JSNA	Joint Strategic Needs Assessment
LAEO	Looking After Each Other
LDJCG	Learning Disabilities Joint Commissioning Group
MAF	Multi Agency Forum (for supporting refugees, asylum seekers and migrants)
MoU	Memorandum of Understanding
NCC	Nottingham City Council
NCH	Nottingham City Homes
NEP	Nottingham Energy Partnership
NHS	National Health Service
Nouse	Not an acronym – Nouse is the Strategic Housing Network facilitated by Nottingham City Council
NPRAS	Nottingham Private Rented Assistance Scheme
NUH	Nottingham University Hospital
OPCC	Office of Police and Crime Commissioner
RP's	Registered Providers (of social housing)
SIG	Strategy Implementation Group (homelessness prevention)
SROI	Social Return On Investment
VAPN	Vulnerable Adults Provider Network

Appendix (i)

<p style="text-align: center;">Nottingham City Health and Housing Partnership Group (HHPG)</p> <p style="text-align: center;">TERMS OF REFERENCE</p> <p style="text-align: center;">Version June 2016</p>	
<p>Purpose / role of the group</p>	<p><i>Improving health and wellbeing</i> is a priority for Nottingham as stated in the Nottingham Plan to 2020.</p> <ul style="list-style-type: none"> • A key priority of the renewed Health and Wellbeing Strategy for Nottingham is that <i>housing will maximise the benefit and minimise the risk to health of Nottingham's citizens</i> • A key priority of the Strategic Housing Network's new Housing Nottingham Plan will be <i>improving health through housing</i>. • A strategic driver of the Nottingham Interagency Homelessness Prevention Strategy is <i>improving health and addressing multiple and complex needs</i> • The priority of the Nottingham Vulnerable Adults Plan is that <i>people are safer, happier and live longer</i>. <p>Partners across the Health, Housing and Social Care sectors clearly recognise the direct correlation between suitable, safe, decent standard accommodation and good health and wellbeing and the need for integrated services to generate positive outcomes for residents.</p> <p>The HHPG brings together expertise from the health, housing and social care sectors to set and deliver the shared actions outlined in the local Memorandum of Understanding and in doing so supporting the local strategic ambitions.</p>
<p>Aims</p>	<p>Residents in Nottingham report that they are healthier, happier and live independently for longer, achieved by the Health and Housing Partnership Group focus on the following objectives;</p> <ol style="list-style-type: none"> 1. Integrating health, social care and housing services 2. Maximising the impact from housing as part of the wider health workforce 3. The housing contribution to reducing health inequalities between areas, social and cultural groups 4. Further developing the housing sector's role in reducing demand for health and social care services 5. Communities and citizens playing their part in contributing to health and happier lives, strategies and activities
<p>Directive</p>	<p>Key responsibilities of the HHPG:</p> <ul style="list-style-type: none"> • Development, implementation and review of the Nottingham Memorandum of

	<p>Understanding action plan</p> <ul style="list-style-type: none"> • Reporting to the Environment outcome group on the progress of the action plan • Functioning as a consultative body on integral health, housing and social care work • Making recommendations which ensure that integration of health, housing and social care is reflected in local planning, strategy development and commissioning <p>The HHPG will fulfil a workplan based on the implementation of set actions within the following five priority areas (as set out in the Memorandum of Understanding):</p> <ol style="list-style-type: none"> 1. Evidencing the need for (and impact of) integrated health, social care and housing interventions 2. Collectively developing efficient and innovative working practices, where relevant information is shared, joint activity is undertaken and funding opportunities are maximised 3. Ensuring homes in the private sector are safe, well managed and help to protect the health and wellbeing of residents 4. Developing the financial resilience of Nottingham citizens 5. Enabling local partners to identify and fulfil their role in homelessness prevention as well as meeting the health and wellbeing needs of homeless people
Meeting arrangements	<ol style="list-style-type: none"> 1. Meetings will take place every two months according to an annually planned schedule 2. A Health and Housing Partnership task coordination group will pre-meet to facilitate the following: <ul style="list-style-type: none"> • Agenda setting • Work plan development • Technical support • Action delivery reporting • Regular and bespoke data collection and analysis 3. The HHPG task coordination group will consist of the Chair, Vice chair, NCC Housing Strategy, NCC Public Health and a 'front line services' elected representative from the group. 4. Task groups and sub groups may be created to develop specific pieces of work 5. Agenda and papers to be circulated a minimum of one week before the meeting date.
Governance	<ul style="list-style-type: none"> • The HHPG is governed by the Health and Wellbeing Board and reports to the Environment Outcome Group. • The HHPG will provide bi-annual reports to the governing bodies as well as to the Portfolio Holder for Planning and Housing and the Corporate Director for Development and Growth. One of these reports will be a summary of the annual report. • The HHPG will provide additional reports upon request and in exceptional circumstances.
Accountability	<p>Partner agencies have pledged commitment to the delivery of activity set out within the Memorandum of Understanding.</p> <p>The HHPG will collectively identify the annual priorities, it is then the responsibility of</p>

	<p>the individual agencies involved (headed by the lead agency) to fulfil the action and report back to the HHPG.</p> <p>The HHPG will provide monthly updates to the Environment Outcomes Group.</p> <p>The MoU has been agreed by the Health and Wellbeing Board who will monitor its progress.</p>
Review	<p>The HHPG task coordination group will coordinate an annual review of the work plan of the HHPG which will determine the priorities for the following year.</p> <p>The MoU will be reviewed in line with the Housing JSNA.</p>
Membership Roles and Responsibilities	<p>Members of the HHPG are expected to:</p> <ul style="list-style-type: none"> • be clear and confident in presenting and contributing their views and the views of the organisations they represent • take decisions and commit resources on behalf of their organisation / department or service area • nominate an appropriate substitute from their organisation to attend in their absence • work in partnership with other HHPG members • be committed to contributing to a broad multi agency view • represent their agency or partner agencies effectively providing feedback and gathering information when occasion arises • become members of task groups and sub-groups for specific issues and / or nominate other representatives. • act as 'champions' for the work of the HHPG within their organisations and represent the HHPG positively outside of meetings • lend expertise of their own service areas willingly • ensure that the HHPG informs policy and strategy development within their own organisations / sectors • monitor the implementation of the HHPG workplan within their organisations / sectors and report on progress to the HHPG when required (including providing data and statistics) <p>Members will be supported through access to the HHPG task coordination group:</p> <ul style="list-style-type: none"> • to submit agenda items for the HHPG • to resolve issues or difficulties around any actions set in the meetings • for advice on specific areas when appropriate <p><u>Chair</u></p> <p>The chair can be elected from existing members of the Health and Wellbeing Board. Where the Chair is from one of the represented agencies or departments another colleague can attend to fulfil the role of organisation representative.</p> <p><u>Vice chair</u></p> <p>The vice chair can be elected from existing members. The role of the vice chair is to:</p> <ul style="list-style-type: none"> • Substitute for the chair in the chair's absence or when discussing topics where there may appear to be a direct conflict of interests • Time keep the agenda items
Members	<p>The HHPG is a decision making and delivery accountability meeting of inter-agency representatives from across the housing, health and social care and support sectors and the membership reflects this.</p>

	The group may co-opt additional members for specific tasks or topics as appropriate
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